

Frequently Asked Questions (FAQ) and Answers

Q1: Why has another type of Action Plan been developed?

The Department of Education and Training approached The Asthma Foundation of Victoria to develop a unified Asthma Action Plan for Victorian Schools. Feedback they had been receiving from schools and parents was that there are many different types and formats of Action Plans being provided to schools, and staff members were becoming confused. A lengthy consultation process involving schools from all three school sectors, Government, Catholic and Independent, was undertaken and the Victorian Asthma Action Plans were produced.

Q2: Can schools or parents complete an Asthma Action Plan for their students or children?

No. The Asthma Action Plan for Victoria Schools have been developed as medical documents and must be completed, signed and dated by the patient's medical doctor. If copies are required the original signed copy should be colour photocopied or scanned.

Q3: Is it possible to obtain an electronic copy of the Asthma Action Plan so that the child's information can be inserted by parents or school/childcare staff?

No. The Victorian Asthma Action Plans have been developed in a PDF format to ensure the documents are concise, consistent and easily understood. They now have fields that can be directly typed into by the treating doctor, but not by parents, or school, as they are medical documents.

Q4: How often does an Asthma Action Plan need to be updated?

Asthma Action Plans should be reviewed when patients are reassessed by their doctor, and approximately every 12 months. If there are no changes in diagnosis or management the medical information on the Asthma Action Plan may not need to be updated. However, if the patient is a child, the photo should be updated each time, so they can be easily identified. The Victorian Asthma Action Plan includes the date of next Action Plan review.

Q5: Do I have to complete an Action Plan, if the child only has seasonal asthma, or asthma symptoms when they have a cold?

Yes, any time asthma medication is prescribed and expected to be taken at school or the children's service, it must by law be accompanied by a medical management plan. If the health professional is concerned about diagnosing the child with asthma, it is recommended that they put a shorter review date on the action plan, and write a covering letter to the school or children's service explaining the expected time frame the child will need reliever medication

Victorian Asthma Action Plans - An Asthma Australia site

<https://www.asthmaaustralia.org.au> › VIC › About Asthma › Resources ▼

Victorian Asthma Action Plans. The Asthma Foundation of Victoria in consultation with the Department of Education, Catholic Schools and Independent Schools, ...